



# **Safeguarding and Prevent Policy**



Contents

Policy Statement .....3

Equal Rights to Protection .....3

Intent .....3

Definitions.....3

Safer Recruitment and Staff Allegations.....4

Staff Training.....4

Radicalisation and Extremism.....4

Subcontractor Requirements .....5

This policy will be reviewed annually to ensure compliance with legislation and safeguarding best practice.

Version	Notes	Owner
14 (Aug 20)	Refresh of Policy to reflect updated processes, procedure and legislation.	Safeguarding Panel
15 (Oct 20)	Updated to include CURA reporting	Safeguarding Panel
16 (Jan 21)	Updated Record Keeping Section 8 (to align with DPA) and inclusion of legal grounds for processing Removal of Appendix 5 – Reporting Form Fields Change Appendix 6 to Appendix 5 – COVID-19 and Safeguarding - updated content	Safeguarding Panel
17 (Feb 21)	Addition of Coercive Control (underpinning Domestic Abuse) – see linked Annex 1 Safeguarding Glossary Removal of Vulnerable Adults and Replaced with adults at risk Updates to Section 5 – E-Safety Reorganisation of Policy Headers	Safeguarding Panel
17.1 (Mar 21)	Correction of Whistleblowing telephone number and refresh link to policy	Safeguarding Panel
18 (18/08/21)	Updating peer-on-peer Harmful sexual behaviours following Consultation	Safeguarding Panel
19 (Oct 21)	Amended policy; removed procedures to create a new document (insert link)	Safeguarding Panel
20 (Dec 21)	Addition of the GC Subcontractor Safeguarding Reporting Procedure link	Safeguarding Panel
21 (Feb 22)	Changed references to “peer-on-peer abuse” in the Safeguarding Glossary to “peer-on-peer/child-on-child abuse” in line with NSPCC guidance	Safeguarding Panel

## Policy Statement

The Growth Company (GC) has a responsibility to promote the welfare of all our staff and participants to keep them safe. We are committed to this and expect all staff, volunteers and partners to endorse and practice this commitment at all times. Everyone working for GC has a responsibility to familiarise themselves with this safeguarding policy and the procedures (add link to procedure doc) that go with it.

## Equal Rights to Protection

GC believes that all young people and adults at risk should never experience abuse of any kind and should be protected from unlawful discrimination by the Equality Act 2010 in relation to the 9 protected characteristic groups:

- Race
- Age
- Sex
- Gender reassignment
- Marital or civil partnership status
- Pregnancy and maternity
- Disability
- Sexual orientation
- Religion and Belief

## Intent

GC aims to provide a welcoming, safe, and healthy working and learning environment for all by bringing together the principles of good health, safety, safeguarding, wellbeing and equality and diversity practice. We aim to do this by:

- **Prevention** - providing a safe environment for people to learn and work in including safer staff recruitment, policies, procedures, staff training, participant awareness, building resilience, teaching, and pastoral support for all participants.
- **Protection** - identifying young people (under age 18) and adults at risk of suffering, or likely to suffer, significant harm by, for example, abuse of any kind including bullying and radicalisation.
- **Support** - taking appropriate action to see that people are kept safe, both at home, in work and at our centres by working in partnership with parents, carers and external agencies in promoting welfare.

## Definitions

For the purposes of this policy and procedure children are defined in the Children Act (1989) as persons under the age of 18 years. The fact that the person has reached 16 years of age, is living independently, employed or is in further education does not change their status or entitlements to services or protection.

In relation to vulnerable adults, GC defines this in line with the Care Act (2014) as adults at risk. The definition was extended for safeguarding purposes from someone 'who is or may need community care services' to an adult who:

- Has needs for care and support (whether or not the local authority is meeting any of those needs)
- Is experiencing, or is at risk of, abuse or neglect; and

- As a result of those needs is unable to protect themselves from either the risk of, or the experience of abuse or neglect.

We (GC) refer to participants as:

- Any individual who accesses services or programmes via GC or any of its associated delivery subcontractors.
  - Any child or adult accessing our services.
- These participants may access a range of services and/or learning programmes.

We refer to staff as:

- Any member of staff, volunteer, or associate working with or delivering GC services.
  - These may be teaching staff, key workers, advisers, programme leaders or subcontractor staff.

### Safer Recruitment and Staff Allegations

GC has a Safer Recruitment Policy owned by our HR department which specifically covers staff recruitment policy and practice.

GC meet statutory requirements in relation to Disclosure & Barring Service. All staff who work within the group who meet the 'regulated activity test' (Freedoms Act 2012) is required to undergo an enhanced DBS check prior to employment.

Further checks are made every three years.

Some roles will also require a barred list check being completed for roles with children and adults at risk. Recruiting Managers will need to ensure that they have familiarised themselves with the Safer Recruitment Policy to ensure the supervisory arrangements in place are suitable. A central register is maintained by the HR Department.

Until confirmation of clearance is given by DBS, recruiting managers are required to have appropriate supervisory arrangements in place at all times to ensure that our Safeguarding responsibilities are met.

### Staff Training

All *GC Education & Skills* and *Employment* staff are required to undertake safeguarding training;

- Mandatory online awareness courses at induction i.e. Safeguarding, Equality and Prevent training
- Online refresher training for all staff annually
- Prevent Training for all staff annually
  - <https://www.elearning.prevent.homeoffice.gov.uk/edu/screen1.html>
  - <https://preventforfeandtraining.org.uk/>
- Approved external courses and CPD as agreed by the Safeguarding Panel
- L2 or equivalent training and attendance at themed workshops for all DSOs
- Access to [CURA](#)

### Radicalisation and Extremism

Preventing radicalisation is part GC's safeguarding duty. It is every staff members responsibility to respond appropriately where behaviours are challenging and inappropriate. It is recognised that some

staff require support and encouragement to develop and use the skills required to challenge appropriately. GC ensure all staff undertake the relevant online [Home Office Training for Prevent](#) as a mandatory requirement for *Employment and Education & Skills*.

### Subcontractor Requirements

The GC Safeguarding Policy & Procedures are shared with all Supply Chain Partners (SCPs) as an example of good practice, together with key GC contacts. Suppliers' Safeguarding Policies and Procedures, staff training, DBS records and Safeguarding reports are a mandatory element of procurement and are checked during due diligence monitoring reviews and included in monitoring reviews. Support is offered to SCPs in the absence of an effective policy or procedure and Safeguarding and Prevent refresher training, where needed, is provided. All subcontractors have access to our dedicated Safeguarding Panel and Designated Officers for advice, if required. Safeguarding reporting in line with the reporting procedure is mandatory; all disclosures and/or concerns must be reported to the relevant Operational team who, in turn, share them with our Safeguarding Panel for central monitoring and satisfactory closure.

For more information on subcontractor requirements please see the [GC Subcontractor Safeguarding Reporting Procedure](#).



The  
Growth  
Company